

BUSINESS AND PLANNING ACT 2020
TEMPORARY PAVEMENT LICENCE STANDARD CONDITIONS

Each application will be treated on its own merits. Doncaster Metropolitan Borough Council (the Council) reserves the right to refuse applications or to apply such conditions as it thinks fit. Applicants should be aware that it will be necessary to display a notice of application for 7 days starting on the day after the application is served on the Council.

1. Sole Purpose of the Licence:

A temporary Pavement Licence permits the business to use furniture placed on the highway ("the permitted area") to sell or serve food or drink and/or allow it to be used by people for consumption of food and drink supplied from, or in connection with the use of the premises.

2. Production of the Licence on Demand:

The temporary Pavement Licence shall be displayed in the window of the premises to which it relates. Any failure to do so may result in an Authorised Officer requiring the removal of the items from the highway.

3. Site Constraints:

Any street furniture placed within the permitted area of the temporary Pavement Licence shall not obscure sight lines for any highway user, interfere with neighbouring properties, interfere with drainage, or, conflict with dropped crossings, etc. The maximum sizing of the area is detailed in the image on the licence.

4. Defining the temporary Pavement Licence Area:

The Council (or its Agent) may, if necessary, discreetly mark on the highway the extent of the temporary Pavement Licence area to ensure its accurate location. The licence holder must not place any items outside of the permitted area.

5. Street Furniture:

The temporary Pavement Licence permits only the following items to be placed on the permitted area of the highway:

- Counters or stalls for selling or serving food or drink
- Tables, counters, or shelves on which food and drink can be placed.
- Chairs, benches or other forms of seating,;
- Umbrellas, barriers, heaters, and other articles used in connection with the outdoor consumption of food or drink

The furniture must be removable and removed from the public highway at the end of the permitted hours. The specification of all furniture must be approved by the Council or its Agent.

6. Barriers:

A barrier approximately 1.0m high and incorporating a tapping rail not more than 150mm above the ground must be provided to guide persons safely around the temporary Pavement licenced area. Barriers must not be permanently fixed to the ground within the public highway. Barriers must be designed to resist collapse or movement (e.g. by being blown over or accidentally stumbled into). The specification of barriers must be approved by the Council or its Agent. The barriers & seating should be arranged so as to prevent chairs or personal affects (e.g. shopping) escaping the area of the licence and encroaching into the walked highway.

7. Emergency Exits:

All emergency exits and routes from buildings must be kept clear.

8. Hours of operation:

As stated on the temporary Pavement Licence.

9. Removal of Furniture:

All street furniture and all barriers must be removed from the highway at the end of the permitted hours and shall not be stored within the highway.

10. Other Licences/Permissions:

If granted, the licence only grants permission for those set out in section 5. Other activities may require additional licences or permissions.

11. Obstruction/Danger/Nuisance on the Highway:

The Licence Holder shall not cause any obstruction or danger to people using the highway. The Licence Holder is responsible for the conduct of people within the area of the temporary Pavement Licence, allowing rowdy or unruly behaviour may lead to the revocation of the licence.

12. Noise/Nuisance Control:

Noise, disturbance, smells or litter on or emanating from the use of the permitted area which cause a nuisance to the owners or occupiers of any adjacent premises, or to members of the public are not acceptable.

13. Surface of the Highway:

The Licence Holder shall not undertake any alterations to the highway surface.

14. Cleansing of the Area:

The Licence Holder will ensure that the area permitted by way of the temporary Pavement Licence is maintained in a clean and tidy condition and they shall take all

necessary precautions to prevent the highway from becoming littered as a result of their trading activities.

15. Liability Insurance / Indemnity:

The Licence Holder is required to indemnify the Council and its agents against all losses and claims for injuries (including death, illness and disease) or damage to any person or property whatsoever, and, against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever arising directly or indirectly out of the granting of this Licence. To this end, the applicant must obtain and maintain third party public liability insurance which offers indemnity to principle. The level of cover must be to a minimum value of £5,000,000 for any one incident. Evidence of valid insurance for the temporary pavement licence area must be made available when demanded by a duly authorised officer or agent of the Council. The Licence Holder will be required to produce proof of valid insurance to the Council, or its agent, on an annual basis.

16. Consumption of Alcohol:

The Temporary Pavement Licence does not give, or imply any permission to supply intoxicating liquor in the street, such consumption must not take place beyond the perimeter of the designated area of the Premises Licence (if such a licence applies to the temporary pavement licence). The appropriate alcohol licence must be in place.

17. Advertising:

Advertising alcoholic or smoking products, or their manufacturers, will not be permitted on barriers or furniture associated with the Pavement Licence. Logos / legends on barriers etc. may only relate to the premises or business and will require the prior approval of the Council, or its Agent. No advertising shall be displayed that may cause offence or alarm to any person.

18. Suspension of Permission:

If so requested with reasonable notice, the Council reserves the right to suspend or modify the licence for the purposes of public safety or maintaining the highway. Additionally if so requested in an emergency by a Police Officer, Fire Brigade Officer, Ambulance Attendant or Statutory Undertaker, or by the Highway Authority for the purpose of maintaining the highway, the Licence Holder shall remove the permitted street furniture from the highway.

19. Transfer of permission

The Licence is not a transferable asset which might be sold with a change in ownership of the premises.

20. Enforcement:

If a condition imposed on a licence (either by the local authority) or nationally is breached the local authority may issue a notice requiring the breach to be remedied

and the authority can take action to recover any costs incurred in serving such a notice from the licence holder. The authority may revoke a licence in the following circumstances:

- For breach of condition, (whether or not a remediation notice has been issued)
- Where there are risks to public health or safety — for example by contravening Government guidance and legislation.
- the highway is being obstructed (other than by anything permitted by the licence);
- there is anti-social behaviour or public nuisance associated with the use of the permitted area – for example, the use is increasing the amount of noise generated late at night and/or litter is not being cleaned up;
- It comes to light that the applicant provided false or misleading statements in their application – for example they are operating a stall selling hot food and had applied for tables and chairs on which drinks could be consumed;
- The applicant did not comply with the requirement to affix the notice to notify the public for the relevant period.
- The local authority may also revoke the licence where all or any part of the area of the relevant highway to which the licence relates has become unsuitable for any purpose for which the licence was granted or deemed to be granted. For example, the licensed area (or road adjacent) is no longer to be pedestrianised. It is good practice for local authorities to give reasons where these powers are used.
- These circumstances are non-exhaustive

21. Access along the highway (National Condition):

Clear route of uninhibited access along the public highway must be maintained at all times.

Clear route of access along the highway must be maintained, taking into account the needs of disabled people, and the recommended footway widths and distances required for access by mobility impaired or visually impaired people as set out in Section 3.1 of inclusive Mobility:

<https://www.gov.uk/government/publications/inclusive-mobility> which states:

A clear width of 2000mm allows two wheelchairs to pass one another comfortably.

This should be regarded as the minimum under normal circumstances. Where this is not possible because of physical constraints 1500mm could be regarded as the minimum acceptable under most circumstances, giving sufficient space for a wheelchair user and a walker to pass one another. The absolute minimum, where there is an obstacle, should be 1000mm clear space. The maximum length of restricted width should be 6 metres (see also Section 8.3). If there are local restrictions or obstacles causing this sort of reduction in width they should be grouped in a logical and regular pattern to assist visually impaired people.)

22. Seating for non-smokers (National Condition):

The licence-holder to make reasonable provision for seating where smoking is not permitted. This means that where businesses provide for smokers, customers will also have the option of sitting in a non-smoking area. Ways of meeting this condition could include:

- Clear 'smoking' and 'non-smoking' areas, with 'no smoking' signage displayed in designated 'smoke-free' zones in accordance with Smoke-free (signs) regulations 2012 which can be viewed [here](#).
- No ash trays or similar receptacles to be provided or permitted to be left on furniture where smoke-free seating is identified.
- Licence holders should provide a minimum 2M distance between non-smoking and smoking areas, wherever possible. Further, business must continue to have regard to smoke-free legislation under The Health Act 2006, and the subsequent Smoke-free (Premises and Enforcement) Regulations 2006

23. Unpublished Conditions: local conditions

The Council may impose additional reasonable conditions whether or not they are published after the grant of a temporary pavement licence. All relevant licence holders will be notified of any such additional conditions. There is an expectation these will be supported by a clear justification for the need of a condition which is in addition to any published local conditions. Conditions might, for example, limit the maximum number of chairs and tables, or type of furniture, time and days of operation with justification for this.

24. Unpublished National Conditions (Applicable to all alfresco pavement licenses)

The Secretary of State publishes conditions in exercise of his powers under Clause 5(8) of the Business & Planning Act 2002